

## Child Safe Standards Policy

*Yellowstone Landscaping Pty Ltd* undertakes contracted landscaping and gardening works where children may be present such as: schools, kindergartens, childcare centres and playgrounds in open public spaces. Management is committed to ensuring a child safe organisation in compliance with the requirements of the Victorian Child Safe Standards and the Victorian Child, Wellbeing and Safety Act 2005 to keep all children safe from harm or abuse and to commit to a child safe culture.

Our staff have been inducted to this policy and will be expected to meet behavioural expectations when working near children, including aboriginal, culturally, and/or linguistically diverse children and children with a disability. Management will support staff to ensure appropriate behaviour is displayed with children and expectations are understood and met by all employees and sub-contractors.

### **Reporting:**

Any incident or allegations of child abuse should be reported to the Landscape Project Manager/Director who will be responsible for reporting to police or other agencies as required. Allegations or incidents can be reported by children, families, employees or sub-contractors.

Management will ensure that any reportable incidents are recorded, investigated and managed in accordance with all legislative obligations.

### **Our Workplace Requirements:**

- All employees and sub-contractors must obtain a current "Working with Children check" and carry this with them at all times.
- Employees must work in accordance with Yellowstone Landscaping's Policy and the client organisation's induction and Working with Children requirements when on site.
- In consultation with the client, works will be arranged where possible, during times when children are restricted from the work site area.
- Work areas to be barricaded to prevent access by children in consultation with the client organisation where children's access times cannot be restricted.
- Toilet and meal areas for employees/sub-contractors to be located away from the work zone and children's access.
- If required, employees or sub-contractors need to raise awareness, protect or report abuse to the Landscape Project Manager immediately and contact police when directed by calling 000.